

FUNCTIONAL POSITION DESCRIPTIONS FOR EMTS

QUALIFICATIONS

Each candidate must successfully complete the state approved training curriculum and achieve a passing score on practical and written certification examinations.

The candidate must be at least eighteen (18) years of age by the course start date.

The candidate must possess the ability to hear and respond to radio/telephone instructions; auscultate using a stethoscope; and respond to verbal prompts from an automated external defibrillator (AED).

The candidate must possess the ability to interpret written and oral instructions; must possess the ability to use good judgment and remain calm in high-stress situations; must possess the ability to be unaffected by loud noises and flashing lights; must possess the ability to function efficiently throughout the entire work shift without interruption.

The candidate must possess the ability to calculate weight and volume ratios; possess the ability to read English language manuals and road maps; accurately discern street signs and address numbers.

The candidate must possess the ability to interview patients, family members and bystanders; possess the ability to document, in writing, all relevant information in prescribed format in light of legal ramifications of such; possess the ability to converse in English with coworkers and hospital staff as to the status of patients.

The candidate must possess good manual dexterity with the ability to perform all tasks related to the delivery of the highest quality of patient care, must possess the ability to bend, stoop and crawl on uneven terrain; possess the ability to withstand varied environmental conditions such as extreme heat, cold and moisture; and must possess the ability to work in low light and confined spaces.

COMPETENCY AREAS

EMT

The candidate must demonstrate competency assessing a patient, handle emergencies utilizing Basic Life Support equipment, possess the ability to perform CPR, control hemorrhage, provide non-invasive treatment for inadequate tissue perfusion, splinting and spinal immobilization, use of a semi-automatic defibrillator, possess the ability to administer self-assisted medications, manage environmental emergencies, and emergency childbirth.

Description of Tasks

Receive call from dispatcher, responds verbally to emergency calls, read maps, may drive vehicle to emergency site, uses most expeditious route, and observes traffic ordinances and regulations.

Determines nature and extent of illness or injury, takes pulse, blood pressure, visually observes changes in skin color, makes determination regarding patient status, establishes priority for emergency care, renders appropriate emergency care (based on competency level), may administer intravenous drugs or fluid replacement if certified and as directed by medical control. May use equipment (based on competency level and certification) such as, but not limited to, defibrillator, electrocardiograph, perform endotracheal intubation to open airways and ventilate patient, applies, inflates pneumatic anti-shock garment as per protocol, and administers medications as authorized.

Assists in lifting, carrying and transporting patient to ambulance and on to a medical facility. Reassures patients and bystanders, avoids mishandling patient(s) and undo haste, searches for medical identification emblem to aid in care. Extricates patient(s) from entrapment, assesses extent of injury, uses prescribed techniques and appliances, radios dispatcher for additional assistance or services, provides light rescue service, provide additional emergency care following established protocols.

Complies with regulations in handling deceased, notifies authorities, arranges for protection of property and evidence at scene. Determines appropriate facility to which patient will be transported, reports nature and extent of injuries or illness to that facility, asks for direction from medical control or emergency department. Identifies diagnostic signs that require communication with medical facility.

Assists in removing patient(s) from ambulance and into emergency facility. Reports verbally and in writing observations about and care of patient at the scene and en route to medical facility, provide assistance to emergency staff as required.

Replaces supplies, send used supplies for sterilization or appropriate disposal, checks all equipment for future readiness, maintains emergency vehicle in operable condition, ensures vehicle cleanliness and orderliness of equipment and supplies, decontaminates vehicle interior, determines vehicle readiness by checking all oil, gas, water in battery and radiator, and tire pressure, and maintains familiarity with all specialized equipment.

CERTIFICATION OF ELIGIBILITY

Each student and/or candidate for EMT certification must sign one (1) of the two (2) following statements:
I have read and understand the Functional Job Description of an EMT. I have no conditions which would preclude me from safely and effectively performing all the functions of the level of EMT for which I am seeking certification.

Candidate Name (Please print)

Signature

Date

OR

I have read and understand the Functional Job Description of an EMT. I will be submitting a request for an accommodation for the EMT Certification Examination(s). I understand that if I am enrolled in a training course, I must contact the training agency and the National Registry of EMTs as soon as possible for this purpose.

Candidate Name (please print)

Signature

Date