

**NOLS RISK SERVICES  
RISK MANAGEMENT TRAINING FOR ADMINISTRATORS  
COURSE DESCRIPTION**



**DATES:** September 22-23, 2020  
**LOCATION:** American Mountaineering Center, 710 10<sup>th</sup> Street, Golden, Colorado  
**COST:** \$680 (USD only)  
**APPLY:** [www.nols.edu/en/filer/public/1597085859/5430/](http://www.nols.edu/en/filer/public/1597085859/5430/)

**COVID-19 NOTICE**

Pandemic-related conditions are dynamic and evolving, and meeting in-person for this course may not be possible. Submission of your application will secure your spot on this course, and payment will be due 30 days prior to the start date. If NOLS cancels the course, we will transfer your tuition to another course or issue you a full refund.

Classroom Practices for COVID-19:

<https://docs.google.com/document/d/1zzaHqGwhDklYVjl3JqZ8OeZfMQPlqK9n0-kFPbOtzwc/edit?usp=sharing>

**COURSE DESCRIPTION**

Whether your program is small or large, wilderness based or study abroad, you have a responsibility to your staff and participants to invest in risk management planning. Building a comprehensive risk management plan can feel daunting. Our goal is to provide you a structured approach and tools to build a risk management plan appropriate for your organization. At NOLS, we've spent more than 50 years managing risk in wilderness environments around the world, and we're always learning. Join us to connect and share your valuable experience with peer programs, and let us share our experience and lessons learned with you.

**TRAINING BENEFITS**

Every training strives to meet the unique demands of its audience. Working within this framework, it is our intent that each participant gains the skills and tools to build or enhance an existing risk management plan. Specifically, you will:

- Learn a structured approach to organizing a risk management plan.
- Think analytically about curriculum, administrative processes, staff hiring and training, field support service, and crisis planning.
- Use the Risk Management framework to evaluate an incident and a program for weaknesses in their risk management plan.
- Participate in exercises to help you evaluate your approach to staffing, contracting, and emergency and crisis planning.
- Receive the NOLS Wilderness Medicine Protocol Package, the NOLS Crisis template and many other documents to assist you in building your plan.
- Build a risk management action plan for your organization.

## **COURSE LOCATION**

American Mountaineering Center  
710 10<sup>th</sup> Street  
Golden, Colorado

The course will run from 8:00am to 5:00pm, with a one-hour break for lunch each day.

## **PARKING**

Free Parking is available on the north side of the building.

## **TRAVEL TO GOLDEN**

**Airport:** Denver International Airport (DEN)

### **Ground Transportation at DEN:**

<https://www.flydenver.com/den-transit-centerdenver-airport-station>

Golden can be accessed by car, trail or rail. There are five major highways (I-70, Hwy 6, Hwy 58, Hwy 93 and C-470) that lead to Golden.

Map your route: <https://www.visitgolden.com/your-visit/getting-here/>

## **LODGING**

- Hotels near and in Golden: <https://www.visitgolden.com/your-visit/lodging/>
- And you can try Airbnb.

## **DINING OPTIONS**

- There are a number of restaurants located within walking distance of the classroom.
- Feel free to bring plenty of snacks and coffee to keep you energized throughout the day.

## **TRAINING AGENDA**

- Introduction, Goals, and Objectives
- Risk Management Oversight
- Risk-Mission Alignment
- Activity Selection
- Marketing
- Enrollment Materials and Participant Agreement
- Accepted Behaviors and Expulsion Policies
- Health Review
- Subcontractors
- Program Evaluation and Incident Review
- Staff Hiring

- Policies, Practices, and Procedures
- Staff Training
- Equipment/Food
- Transportation
- Medical Treatment
- New Program Planning Case Study
- Emergency Incident
- Emergency Response Plans
- Crisis and Media Plans
- Program Review Exercise
- **Action Planning** for your Organization