



# Wilderness Medicine Institute

*an institute of the*

NATIONAL OUTDOOR LEADERSHIP SCHOOL



Thank you for your interest in taking a WMI course and utilizing your AmeriCorps award! We have a partnership with Western State College of Gunnison, CO to support this process. To use an AmeriCorps award to pay for your WMI course tuition, you must also register with Western State College for the associated college credit that allows your voucher to be processed. It is an open enrollment so it does not require that you be a student at Western State College. There is an additional fee for the college credit at Western State College - this information is included in the Registration Packet for Western State College, attached below.

**\*\*AmeriCorps registrations must be started at least 45 days from the start of the course in order to be processed.\*\***

To initiate this process, you need to:

1. Print and complete the attached WMI Registration Form. Register via fax (number on form) with WMI and indicate that your course tuition will be paid with an AmeriCorps voucher. Please write “AmeriCorps” and the “dollar amount” of the voucher on the registration payment line.
2. Complete the attached Registration Packet for Western State College (WSC) by returning completed Forms B and C of this packet via email, fax, or mail to the Extended Studies office (contact information on forms). Please indicate that you will be using an AmeriCorps voucher to pay for the WMI course and WSC tuition by noting the amount of your AmeriCorps voucher on the registration form.
3. Within four business days of registering with WMI and WSC, please utilize the AmeriCorps website to authorize WSC access to the AmeriCorps voucher in the correct amount (WSC credit fee for course + WMI tuition). This website is available at [http://www.americorps.gov/for\\_individuals/online/index.asp](http://www.americorps.gov/for_individuals/online/index.asp).

Once we have received your WMI registration form, we will register you in the course you have indicated, as space allows. Your official enrollment is pending confirmation from Western State College that they have received your WSC registration information as well as access to your AmeriCorps voucher. **Please note: If an AmeriCorps voucher isn't enough to cover the cost of WSC credit(s) and WMI tuition, you are responsible for paying the remaining amount to WMI. Additionally, once designated for a course, the AmeriCorps voucher is non-transferable and non-refundable.**

Please find attached the following documents, WSC enrollment document and WMI Registration form.

**WESTERN**  
STATE COLLEGE  
OF  
**COLORADO**  
Extended Studies

**Dear WMI of NOLS Student:**

Welcome to the WMI of NOLS program. Enclosed are an information sheet and various forms that must be followed carefully in order for you to receive Western State College credit in Recreation and Outdoor Education 397 (ROE 397) for the WMI of NOLS course in which you are enrolling. You must be accepted into a specific WMI of NOLS course *before* submitting these forms to Western State College. Payment for the *course* is made directly to WMI of NOLS; payment for *credit* is made to Western State College. Enrollment for credit through Western State College must be completed prior to beginning the WMI of NOLS course.

One official transcript will be sent to you after Western State College has received your grade and your grade has been processed by the Registrar's Office. If you need additional transcripts, contact the Registrar's Office at Western State College. You may obtain a Transcript Request Form at [http://www.western.edu/reg/tran\\_request.html](http://www.western.edu/reg/tran_request.html). Your signature must be on the request as well as your name, Social Security number, date attended, mother's maiden name if applicable, and the name and address of the person who will receive the transcript. Transcripts are \$4.00 each.

- \_\_\_\_\_ A. Information Sheet: This gives information about registration, credit fees and payment, grading/incompletes, and Western State College.
- \_\_\_\_\_ B. Registration Form: Return this form and correct payment to our office. Please indicate on the form the name of the course and the dates you will be attending so that we may register you in the appropriate school term.
- \_\_\_\_\_ C. Disclosure, Disclaimer, and Waiver Form: Complete this form and return it with the registration and payment.

**Extended Studies, 303 Taylor Hall, Western State College, Gunnison, CO 81231**  
**970-943-2885 (phone) 970-943-2212 (fax)**  
**extendedstudies@western.edu**

December 8, 2010

**WMI of NOLS Course**  
**A. Information Sheet**

Credit(s) can be received for the following courses:

Course	Number of Credits	Cost of Credits
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Wilderness EMT	9 credits	\$495
Medicine in the Wild	4 credits	\$255
Wilderness Upgrade for Medical Professionals	4 credits	\$255
Wilderness First Responder	3 credits	\$200
Wilderness Advanced First Aid	2 credits	\$150
Wilderness First Responder Recertification	1 credit	\$100
Wilderness First Aid	1 credit	\$100
Wilderness Med. for Professional Practitioner	1 credit	\$100
Wilderness Medicine Expedition	1 credit	\$100

**Western will award credit to the student for successful completion of WMI of NOLS course and full payment of academic credit(s).**

**Grading/Incompletes ---**

Students are graded on a A,B,C,D,F basis. At the discretion of the instructor of record at Western State College, a student who is unable to complete a course for reasons beyond the student's control (e.g. illness) may be assigned an "Incomplete" (IN). The student must have completed more than one-half of the coursework at an acceptable level at the time of the request for an "Incomplete." The student and the instructor of record must agree upon a plan for the completion of the work within a time period not to exceed one calendar year. If the work has not been completed and the instructor of record has not removed the incomplete grade and recorded a grade on the student's permanent record within that time period, the "IN" will revert to an F.

If a student is sent home by WMI of NOLS due to behavior or disciplinary issues, Western State College reserves the right to process a failing grade based on the student's dismissal and failure to complete the course. Student does not receive a refund.

**Registration can be completed by ---**

Completing B. Registration Form, C. Disclosure, Disclaimer and Waiver Form, and submitting payment for academic semester credit hour(s) (payable to Western State College), which must be received by Western before you begin your WMI of NOLS course. Eligible high school students may apply for credit.

**Western would also like to invite you to ---**

consider a baccalaureate degree through our college. Western State College of Colorado is a four-year liberal arts and sciences college located in Gunnison, Colorado. Western's mission is to provide exemplary undergraduate education. Located in an alpine valley 7,735 feet above sea level, "Gunnison Country" has been called Colorado's most beautiful area. Professors in many disciplines find ways to draw upon the resources provided by the finest natural outdoor laboratory anywhere. Excellent academic programs are available in ROE (Recreation and Outdoor Education), Environmental Studies, and Biology, along with many other degree options. For further information, call the Western Admission's Office at 1-800-876-5309.

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**B. WMI of NOLS Course Registration Form**

WMI of NOLS Course Title \_\_\_\_\_

Course Location: \_\_\_\_\_ Dates: \_\_\_\_\_ Number of credits desired: \_\_\_\_\_

Name \_\_\_\_\_ Social Security # \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
last first middle

Mailing address \_\_\_\_\_

City, State & Zip \_\_\_\_\_

Local Permanent  
Phone numbers \_\_\_\_\_  
Home Work  
E-mail address \_\_\_\_\_ Fax number \_\_\_\_\_

Sex: M ( ) F ( ) U.S. Citizen: Yes ( ) No ( ) Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Ethnicity: Caucasian ( ) Hispanic ( ) American Indian ( ) Asian-Pacific ( ) Black ( ) Other \_\_\_\_\_ Withheld ( )  
Do you have a baccalaureate degree? Yes ( ) No ( )

**Refund/Cancellation Policy:** Withdrawal must be processed through Western State College Extended Studies. Non-attendance does NOT constitute withdrawal. No refunds for AmeriCorps vouchers at any time. Full refunds will be processed if the course is cancelled. A refund, less a \$50 cancellation fee, will be processed if you notify Extended Studies 48 hours prior to the course. No refunds will be allowed after the course begins. Returned checks are assessed a \$17 service charge.

**Selective Service Information:** Males who are 18 years of age or older, born after 1960, MUST be registered with the Selective Service to comply with Colorado law and to register for credit classes. Individuals not in compliance are subject to penalty of law and to withholding of transcripts. **NO GI BILL OR FINANCIAL AID ARE AVAILABLE FOR THIS PROGRAM.**

Amount Due: \_\_\_\_\_

Method of Payment: (Full payment in U.S. dollars is required with registration.)

\_\_\_\_ Cash \_\_\_\_\_ Check or Money Order payable to Western State College \_\_\_\_\_ AmeriCorps Voucher

\_\_\_\_ I have submitted my AmeriCorps Voucher online to Western in the amount of \$\_\_\_\_\_. This amount covers the cost of WSC credits and my course fee. (Any outstanding balance due to WMI of NOLS is your responsibility.)

**SHOW PROOF OF YOUR AMERICORPS VOUCHER AT THE TIME OF REGISTRATION. SUBMIT YOUR VOUCHER ONLINE AT [http://www.americorps.gov/for\\_individuals/alumni/myamericorps.asp](http://www.americorps.gov/for_individuals/alumni/myamericorps.asp).**

**You must enroll in college credit through Western State College to use an AmeriCorps voucher. Your tuition to WSC will be deducted first from the voucher. The balance will be used for course fees. No refunds available for AmeriCorps vouchers.**

\_\_\_\_ Visa \_\_\_\_\_ MasterCard \_\_\_\_\_ Discover Card

Name on card \_\_\_\_\_

Card# \_\_\_\_\_ Expiration Date \_\_\_\_/\_\_\_\_/\_\_\_\_

I declare that the information provided is true and complete, that I wish to enroll for credit and that the credit card information (if used) is correct and may be used to charge the card.

Signature: \_\_\_\_\_

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**WMI of NOLS Course  
C. Disclosure, Disclaimer and Waiver Form**

ROE 397 WMI of NOLS Course Title: \_\_\_\_\_

WMI of NOLS Course Location: \_\_\_\_\_ Dates: \_\_\_\_\_ Number of credits desired: \_\_\_\_\_

Name \_\_\_\_\_ Social Security # \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
last first middle

**I (WE) UNDERSTAND AND AGREE** that participation in this WMI of NOLS course (the "Activity") with Continuing Education and Western State College of Colorado is dangerous and involves risk and that I am (we are) cognizant of the risks and dangers inherent with such a course. Injuries could include, but are not limited to, sprains, contusions, fractures, paralysis and even death. I (We) also understand that I am (we are) not required to participate in this Activity, but that such participation is optional.

**AS LAWFUL CONSIDERATION** for being permitted by Continuing Education and Western State College of Colorado to participate in the referenced Activity, I (we) do hereby **RELEASE FROM ANY LEGAL LIABILITY, AGREE NOT TO SUE, CLAIM AGAINST, ATTACH THE PROPERTY OF OR PROSECUTE, AND FURTHER AGREE TO DEFEND, INDEMNIFY AND HOLD HARMLESS** Continuing Education and Western State College of Colorado, and all of their officers, directors, members, organizations, agents and employees of any injury or death caused by or resulting from my participation in the Activity described above, **WHETHER OR NOT SUCH INJURY OR DEATH WAS CAUSED BY THEIR NEGLIGENCE OR FROM ANY OTHER CAUSE.**

**THIS IS A RELEASE OF LIABILITY. IF UNDER EIGHTEEN (18) YEARS OF AGE, SIGNATURE OF PARENT OR GUARDIAN IS ALSO REQUIRED.**

This Agreement, made in the State of Colorado, County of Gunnison, shall in all respects be governed in accordance with the laws of the State of Colorado. Any action brought by either party to enforce any of the terms or conditions of this Agreement shall be brought only in such county. Each party consents to the jurisdiction and venue of the appropriate Court in such county.

**IN WITNESS WHEREOF**, I (we) have hereunto set our hand on the dates indicated the last such date governing the effective date of said Agreement.

\_\_\_\_\_  
Signature of Participant Date

\_\_\_\_\_  
Signature of Parent (if participant is under 18 years of age) Date

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# WMI REGISTRATION FORM

PLEASE PRINT LEGIBLY



**PLEASE NOTE:** This form is only for WMI of NOLS sponsored courses and/or courses with the (866) 831-9001 registration phone number. Please print and complete this registration form and send it with your deposit to: WMI of NOLS, 284 Lincoln Street, Lander, WY 82520, or fax this form with credit card information and signature to WMI at (307) 335-2355. For additional information, please call (866) 831-9001.

## STUDENT INFORMATION

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
*First Middle Last Mo. Day Year*

Mailing Address \_\_\_\_\_ Age \_\_\_\_\_  
*Street*

\_\_\_\_\_ Gender \_\_\_\_\_  
*City State Zip*

### Phone

Home (\_\_\_\_\_) \_\_\_\_\_ Work (\_\_\_\_\_) \_\_\_\_\_

Mobile (\_\_\_\_\_) \_\_\_\_\_ Other (\_\_\_\_\_) \_\_\_\_\_

Email address \_\_\_\_\_

*Please print legibly.*

➤ Will you be at least 18 years of age when the course begins?

Yes  No (Please contact the WMI office.)

➤ Have you taken a WMI course before?

Yes  No

➤ Are you a qualified NOLS employee?

Yes  No

(Note: You will be responsible for the full course tuition if NOLS does not consider you eligible for a discount upon verification by WMI.)

## COURSE INFORMATION

Course Location \_\_\_\_\_

Course Start Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
*Mo. Day Year*

Course End Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
*Mo. Day Year*

### COURSE DEPOSITS

*(Deposit amounts are in parentheses.)*

- Wilderness EMT (\$1000)
- Wilderness First Responder (\$300)
- Wilderness Upgrade for Medical Professionals (\$300)
- Wilderness Advanced First Aid (\$170)
- Wilderness First Aid (Pay in full)
- WFR Recertification (Pay in full)
- Wilderness Medicine for the Professional Practitioner (Pay in full)
- EMT Basic Refresher Training Program (Pay in full)
- Wilderness Medicine Expedition (\$500)

### PAYMENT INFORMATION

Check  MasterCard  Visa

If paying by credit card: Amount to charge: \$ \_\_\_\_\_

\_\_\_\_\_ *Credit Card Number* \_\_\_\_\_ *Exp. Date*

Name as it appears on card \_\_\_\_\_

Billing Address \_\_\_\_\_  
*Street*

\_\_\_\_\_ *City* \_\_\_\_\_ *State* \_\_\_\_\_ *Zip*

*I, the undersigned, understand and agree that all course deposits and payments are subject to the WMI Refund Policy. (To review the WMI Refund Policy please visit [www.nols.edu/wmi/about/faq.shtml#canx](http://www.nols.edu/wmi/about/faq.shtml#canx).)*

Cardholder Signature (Required) \_\_\_\_\_

**Fax this completed form to WMI at (307) 335-2355.**

**If you do not receive confirmation from WMI within 4 to 5 business days please contact the WMI Office at 866.831.9001**