

## **WMI CANCELLATION AND REFUND POLICY**

*Effective September 1, 2006*

If a student cancels or withdraws from a course:

- \* Greater than or equal to 45 days prior to the WEMT course starting date, WMI will retain a \$35.00 administrative fee.
- \* 44 days prior to the WEMT course starting date and throughout the duration of the course all deposit and tuition moneys are non-refundable.
- \* All WMI course registrations are non-transferable.

If a student fails to pay course balances 45 days or greater prior to the course start date (deadline indicated above and on statement):

- \* The student will forfeit his/her deposit money and forfeit his/her position in the course.
- \* The student will be required to return or purchase materials received.

We recommend trip insurance to cover financial losses such as tuition and travel costs in the event of unforeseen circumstances. Such unfortunate situations may include delayed travel due to bad weather, sickness or injury and family emergencies. Trip insurance is available through the following companies, whom you should contact directly. Typical insurance for the duration of the course would be around \$100-\$200.

<http://insuremytrip.com> or call **800-487-4722** Or <http://www.travelguard.com> or call **800-826-4919**