



WMI OF NOLS COURSE STATEMENT



Wilderness EMT Course
Lander, WY
September 20 - October 15, 2010

Tuition, Meals & Lodging	\$3,290
Less: Deposit	(\$1,000)
Balance-Due	\$2,290

Please return the enclosed statement with the balance of your tuition to the office **45 days** prior to the start date of your course: **August 6, 2010**. Those registrants who have not sent balances in by 45 days prior to the course start date will forfeit both their \$1,000 deposit and their position in the class. **The last day to submit payment for balance of course fees is August 6, 2010.**

PLEASE RETURN THIS PORTION WITH PAYMENT TO WMI

Course: WY WEMT 9/20-10/15/10

**PLEASE REVIEW ALL THE ENCLOSED INFORMATION CAREFULLY.
THERE ARE REQUIREMENTS THAT WILL DEMAND YOUR IMMEDIATE ATTENTION.**

STUDENT NAME _____

GENDER _____ AGE _____ (For housing assignments)

VEGETARIAN: Yes No (We cannot accommodate vegan.) *Special dietary needs? Notify us at (307) 335-2372.*

WEMT TEXT

We will ship your EMT text to you upon receipt of your payment and statement. **It is strongly advised that you begin reading your text before the start of the course.**

SHIPPING ADDRESS: _____

CPR/TB testing prerequisites (check all that apply) *Due 45 days prior to course: Friday August 6, 2010.

- _____ Copy of CPR certification enclosed.
- _____ I am enrolled in CPR and will send a copy of my certification to WMI upon completion.
- _____ Copy of negative TB/PPd test enclosed.
- _____ I will send my TB/PPd test results to WMI once I receive them.

TRAVEL (check one)

- _____ I will be **driving** to the course.
- _____ I will be **flying** and arranging my shuttle from the Riverton Airport. My flight arrival time is _____.

BALANCE DUE PAYMENT

\$ _____ TOTAL AMOUNT ENCLOSED

I will be paying by (circle one): Check (with driver's license #) Visa MasterCard

CARDHOLDER'S NAME _____ SIGNATURE _____

BILLING ADDRESS _____

CARD NUMBER _____ EXP. DATE _____

Return this statement with the balance of your tuition plus a copy of CPR card and TB test results to the WMI office. Bring all other necessary forms with you to the course. You may fax this statement with credit card information to: (307) 335-2355.

WMI WILDERNESS EMT COURSE

September 20 - October 15, 2010

Sinks Canyon Center
Lander, Wyoming

Greetings! Here is everything you ever wanted to know, we hope, about the upcoming WEMT course including course information, travel, meals, lodging etc. We trust you will find this information helpful to meet both your personal and educational expectations. Plan to work hard and have fun too!

Please review the enclosed information carefully and in a timely manner. There are items that will demand your immediate attention.

⌚ Look for the items marked with this symbol that indicate urgent date-sensitive requirements that you must complete prior to your arrival in Lander.

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After reviewing the following information, please contact us if you have any additional questions or concerns. Our office hours are Monday through Friday, 8:00 a.m. – 5:00 p.m. Mountain Time.

Phone	(866) 831-9001	
Fax	(307) 335-2355	WMI of NOLS
Web site	www.nols.edu/wmi	284 Lincoln Street
E-mail	debra_east@nols.edu	Lander, WY 82520

COURSE DESCRIPTION

The WMI Wilderness EMT training program is a nationally recognized program, which trains participants to respond to emergencies in urban, rural, disaster and wilderness environments. You will immerse yourself in medicine for an intensive month of instruction and practice. Daily skills sessions and scenarios will prepare you to respond to emergencies with newfound confidence. The integrated wilderness and urban medical curriculum provide you opportunities to utilize your skills in multiple applications. Backcountry topics include, but are not limited to: wound management and infection, realigning fractures and dislocations, improvised splinting techniques, patient monitoring and long-term management problems, up-to-date information on all environmental emergencies, and expedition medications. Your WMI WEMT experience is enriched by scenarios practiced in varied conditions and environments to include night-time exercises, extended backcountry days, and multiple-casualty incidences all enhanced by theatrical moulage to emulate reality at every training opportunity. You will also spend time in the emergency room of a regional hospital assisting the Emergency Department staff and providing care to real patients. Though the course is extremely busy, overall emphasis is placed on prevention and decision-making, not the memorization of lists.

The curriculum surpasses all requirements for the National Registry of EMTs – EMT-Basic. Successful completion of practical and written exams will provide Wilderness EMT certification and meet the eligibility requirements to take the National Registry EMT-Basic certification exam. Depending on state-to-state reciprocity protocols, graduates may also sit for their home state exams. Graduates of the course that complete all state requirements are eligible to work professionally as ambulance, hospital and backcountry EMTs. For additional information about reciprocity from the National Registry of EMTs to individual states contact your State Bureau of EMS or visit the following web site: www.nremt.org/EMTServices/emt_cand_state_offices.asp.

The Wilderness EMT program is NOT a search and rescue, technical rescue or survival course. The focus of the program is emergency medical care.

REGISTRATION & PRE-REQUISITES

A non-transferable \$1,000 deposit is required to reserve a space in the course.

⌚ Please return the enclosed statement with the balance of your tuition to the WMI office **45 days prior** to the start date of your course – **August 6, 2010** (see statement). Tuition covers textbooks, syllabus, equipment, clinical rotations, and fees (state fees, clinical fees and insurance fees). Be aware that those registrants who have not sent balances by 45 days prior to the start date of the course will forfeit both their \$1,000 deposit and their position in the class. Mark the August 6th deadline date prominently on your calendar, as there are no exceptions to the aforementioned policy. Payment in full at the time of registration is acceptable.

Pre-requisites to the WEMT course include:

- Results from a PPD (Tuberculosis) test within the last twelve months
- Healthcare Provider/Professional Rescuer CPR certification
- Being 18 years of age before course start date
- Be able to lift 250 lbs with the help of one other person

Send the following items to the WMI office with your statement prior to the course *:

- ⌚ **PPd test (Tuberculosis):** A pre-requisite to clinical observation is a PPd (Tuberculosis) test completed within 12 months of the EMT course completion date. If you routinely test positive on PPd skin tests you **MUST** also submit a recent (within 12 months) chest x-ray radiology report. Resources to obtain PPd testing include public health offices (most economical option), family practice offices or walk-in clinics.
- ⌚ **Healthcare Provider/Professional Rescuer CPR:** A pre-requisite to the EMT course is Healthcare Provider/Professional Rescuer CPR certification. Healthcare Provider/Professional Rescuer CPR certification must be current through the duration of the WEMT course. Students arriving at the course without a current Healthcare Provider/ Professional Rescuer CPR card current through the duration of the course will be dismissed from the course without refunds awarded. **Acceptable CPR courses should include the following components: Adult, Child & Infant CPR, Foreign Body Airway Obstruction, AED, Bag Valve Mask, and Testing (written and practical).** CPR certification cards with titles other than Healthcare Provider or Professional Rescuer are not inclusive of the skills required at this level. (Unacceptable cards include but are not limited to Heartsaver or Heartsaver Plus CPR, Infant and Child CPR, Daycare or Babysitter CPR, Community CPR, Adult CPR; See attached CPR resource sheet).

You must send a copy of your PPd test results and CPR card. We would prefer to receive these items with your statement (pg. 1 of mailed packet) but if you are awaiting PPd test results and/or you are enrolled in an upcoming CPR course and have not yet received your card, please fax or mail a copy of your PPd results or CPR card upon receipt by **no later than: Friday, August 6, 2010.*

You may fax to (307) 335-2355 or mail them to:

*WMI of NOLS
Attn: WMI Admissions Supervisor
284 Lincoln St
Lander, WY 82520*

- ⌚ **Academic Accommodation:** Students with documented learning disabilities seeking accommodation during written testing should submit requests **immediately** with the appropriate documentation attached. It can take six weeks to process Accommodation requests; arrangements need to be made **prior** to the course. To request accommodation please refer to the section below titled **STUDENTS SEEKING TESTING ACCOMMODATIONS.**

Please read, sign, and bring with you to the course the following attached documents:

- ⌚ **WMI Student Policies and Procedures**
- ⌚ **Wyoming EMS/IC System Functional Position Description for EMT Basics/Certification of Eligibility:** Roles, responsibilities, and expectations of the EMT Basic.
- ⌚ **WMI Student Agreement:**
Please download this agreement from www.nols.edu/wmi/pdf/wmi_agreement.pdf and read it very carefully as it affects your legal rights. Bring the two-page signed document to the first day of the course. If you are a minor, a parent or guardian must sign the document. Failure to provide a signed document will result in you not being able to participate in the course. **WMI participants, including minors, will have unsupervised free time throughout the course. Any activities during the free time are not part of the WMI program and are at the sole risk of the participant.**

WMI CANCELLATION & REFUND POLICY

If a student cancels or withdraws from a course:

- Greater than or equal to 45 days prior to the WEMT course start date, WMI will retain a \$35.00 administrative fee.
- 44 days prior to the WEMT course starting date and throughout the duration of the course all deposit and tuition moneys are non-refundable.
- The student will be required to return or purchase materials received.

If a student fails to pay course balances 45 days or greater prior to the course start date (deadline indicated above and on statement):

- The student will forfeit his/her deposit money and forfeit his/her position in the course.
- The student will be required to return or purchase materials received.

We recommend trip insurance to cover financial losses such as tuition and travel costs in the event of unforeseen circumstances. Such unfortunate situations may include delayed travel due to bad weather, sickness or injury and family emergencies. Trip insurance is available through the following companies, whom you should contact directly. Typical insurance for the duration of the course would be around \$100-\$200.

- www.insuremytrip.com or call 800-487-4722
- www.travelguard.com or call 800-826-4919

ALTERNATIVE FUNDING

AmeriCorps funds can be applied toward WMI WEMT courses. Contact the WMI Admissions Supervisor, Debra East, at (307) 335-2360 or debra_east@nols.edu for additional information.

If you are eligible for Veterans Benefits, Montgomery GI Bill, Tuition Assistance or another military benefit, please review the information on the WMI web site at: www.nols.edu/wmi/about/faq.shtml#FAQ13a.

Additionally, partial scholarships are now available for WMI WEMT courses. Please review the information on the WMI web site at: www.nols.edu/wmi/about/faq.shtml#WEMTSCHOLARSHIP.

CONTINUING EDUCATION CREDIT

Nine semester credit hours are available for this course through the University of Utah at an additional cost of \$400. These 500 level credits are suitable for undergraduate applications. Students are eligible to sign up for University of Utah credit in the first two weeks of the WEMT course. Credits cannot be awarded post-course. Check with the lead instructor upon arrival to the course for the University of Utah application form.

College credit is also available through Central Wyoming College (CWC). Contact the WMI Admissions Supervisor, Debra East, at (307) 335-2360 or debra_east@nols.edu for additional information.

CLASS FORMAT & CHECK-IN

The course is being taught at the Central Wyoming College Sinks Canyon Center (SCC) just outside of Lander, Wyoming. Please plan to arrive in the afternoon on the Sunday before the course starts – September 19, 2010 – check in begins at 1:00pm that day. An evening meal will be provided for all arriving students at 6:00pm on the Sunday night before the course.

At 7:00pm on the Sunday prior to course start, directly following the evening meal a representative from facilities management at the Sinks Canyon Center will provide an orientation for WEMT students to assist with check in and introduce them to the Sinks Canyon Center staff, facilities, policies and procedures. All students need to arrive in time to attend this orientation on Sunday evening before the course starts.

Check-in to class is no later than 7:45am on the first day of the course. Check-out will be at 2:00pm on the last day of course, after lunch and closing paperwork. Please make your travel plans accordingly.

Class days run from 8:00am to 5:00pm, Monday – Friday, plus one or two evening sessions per week. **You must be available for all scheduled classes.** All participants will be assigned emergency medicine clinical rotations (see below for details).

It is our goal at WMI to provide an educational experience that is an even split of didactic and practical experiences. This course has a very skills-based curriculum. Arrive at the course prepared to play the role of both rescuer and patient on a daily basis, performing patient assessments and treatments on each other. Lecture material followed by skills practice sessions, role-playing, scenarios, simulated rescues and improvisation drills reinforced by regularly scheduled quizzes and evaluations, are all a part of the day-to-day activities. In addition there are two extended, evening wilderness scenarios. The course is classroom based, with practice sessions and scenarios performed outside. Frequently, stage blood and make-up (mouflage) will be used to emphasize the reality of a scenario. Bring comfortable clothes that you won't mind getting dirty. The classroom environment lends itself to a pair of comfy shoes/slippers and a Crazy Creek - type chair.

CLINICAL EXPERIENCE

EMT students are required to attend clinical observations in designated clinical settings. Clinical requirements include sixteen (16) hours of observation time in an approved Emergency Department. WMI assigns students to clinical rotations, which take place on one or more weekends during the course. Please remember you are a guest at the clinical facility, observing patients who have come to the hospital expecting a certain standard of professionalism. Students are expected to demonstrate mature, professional dress, hygiene and behavior during their clinical rotations.

Dress requirements are as follows:

- White collared shirt (polo, button down, short or long sleeve are fine). No T-Shirts. No ties.
- Dark slacks. No jeans.
- Dark shoes. No sandals, tennis shoes or hiking boots.
- All clothes clean and pressed.
- Watch with second hand (or digital, with second counter).
- **Bring these items with you -- shopping time will be limited.**

Transportation: Students are responsible for their own transportation to the clinical rotations. The commute to clinicals is approximately 1 hour. Transportation is not provided and public transportation is not available. Those without transportation will be expected to carpool to the clinical sites.

Hepatitis B: Contact with patients' blood or other body fluids may take place during clinical rotations. It is recommended you begin a Hepatitis B immunization program. This is available through your personal physician, walk-in clinic, public health clinic or your State Bureau of Public Health – shop around as prices may vary.

EXAMS & CERTIFICATIONS

Multiple choice quizzes and exams are integrated throughout the WEMT course. Successful course completion is evaluated by practical and written exam performance (See attached Policy Sheet). The multiple-choice exams are challenging and long. If it has been some time since you have taken a multiple-choice exam then you should seriously consider practicing prior to arrival at the course. Public libraries are good places to find resources for generalized testing practice.

Upon successful completion of the course, students will take the State Practical exam. Upon successful completion of the practical exam students are qualified and eligible to take the National Registry EMT-Basic computer-based exam, which will be conducted at an off-site location on the last morning of the course. **Please note: There is an additional \$70 fee for the National Registry EMT-Basic computer-based exam.** Please come prepared to pay the testing fee by the second week of your course. This fee can be submitted to the NREMT online via credit card or via check sent to the NREMT. We have found that online payment is the quickest and most reliable way to ensure eligibility for testing at the end of your course. Your course instructors will provide information regarding the online payment process.

For additional information regarding NREMT Computer Based Testing please refer to the following web link:
www.nremt.org/nremt/about/CBT_home.asp.

STUDENTS SEEKING ACADEMIC TESTING ACCOMMODATIONS

Students with documented learning disabilities who have been granted accommodations for written testing in the past will need to submit documentation **immediately** to the NREMT in order to secure accommodations for their computer based NREMT didactic exam. Please be advised, students seeking testing accommodations are required to take their computer base test at a Pearson VUE Professional Testing Center and will not be able to take the test on the last day of the course. The Pearson VUE Testing Center Accommodations coordinator will assist individuals in finding a center convenient to them.

Please go to the NREMT website and follow the checklist for applying for accommodations:
www.nremt.org/nremt/about/policy_accommodations.asp.

Please also notify the WMI Admissions Supervisor, Debra East, that you are seeking accommodations at (307) 335-2360 or debra_east@nols.edu.

WEMT TEXT

The urban EMT textbook for the course is *Emergency Care and Transportation of the Sick and Injured 9th Ed* by The American Academy of Orthopedic Surgeons. The wilderness textbooks for the course are *NOLS Wilderness Medicine* by Tod Schimelpfenig and *The Wilderness Medicine Handbook* by WMI. **Upon receipt of your statement and final payment we will ship or mail the EMT textbook, *Emergency Care and Transportation of the Sick and Injured 9th Ed* by The American Academy of Orthopedic Surgeons. The other two books will be given to you on the first day of the course.**

🕒 Due to the intensity of the course, we STRONGLY recommend you begin reading the EMT text well before the course begins. To receive your textbook and reading assignments, please include current address on the statement included and return to WMI with course balance payment. (Note: A used textbook cannot be returned if a student cancels or withdraws from the course. In this case, the student will be responsible for the cost of the text.)

EQUIPMENT & CLOTHING

Please refer to the following packing lists when you prepare for your course. The first list includes the items you **need** to bring with you to your WEMT course. The second list includes recommendations from past students as items you might find helpful or fun to have with you.

You will need the following items:

- Large day pack (book-bag or weekend-trip size is great – anything bigger will be too much)
- Water bottle
- Backcountry clothing to include:
 - Multiple non-cotton layers
 - Waterproof outer tops & bottoms
 - Hat/Mitts/Gloves
- Warm pack boots (some students have recommended gaiters)
- Flashlight or Headlamp
- Watch with a second hand (either analog or digital is fine)
- Professional attire for clinicals (as previously mentioned)
- Sleeping bag or bed linens including twin size sheets, blankets & pillow
- Towels
- Toiletries & all personal items

You may wish to bring the following items:

- A notebook
- Small reading lamp
- Extra blankets, especially for January course
- Pens, pencils and colored highlighters
- ATM card
- Telephone calling card
- Knee pads (as a rescuer on frequent scenarios)
- Warm slippers to wear around the classroom
- A Crazy Creek - type camp chair for classroom time
- Recreational equipment (please keep in mind that storage space is very limited)
- Snowshoes or skis are optional for winter courses

It is very sunny in Lander, sunscreen is important. We provide all the necessary medical equipment. Weather in the Rockies is reliably cool: winter temperatures will range from –20 to 40 degrees F with multiple feet of snow; spring temperatures will range from 0 to 60 degrees F with melting snow; and summer will range from 30 to 100 degrees F, with snow at higher elevations; fall temperatures will range from –5 to 70 degrees F with a likelihood of snow, however not in great depths.

What NOT to bring:

- No alcohol or drugs. There is a no alcohol, no drugs policy on site; they are not allowed in or near the lodging or classroom facilities. There is no smoking allowed in the lodging or classroom facilities.
- No Pets. Pets are not allowed at the teaching or lodging site. This includes leashing them outside or housing them in vehicles. No exceptions. Any student bringing a pet to class will be asked to leave class until the pet is safely situated in a kennel or other facility. Please take responsibility to make these arrangements before arriving to class. The following are a few Lander-based resources for boarding or housing-in with your dog:
 - House of Tails (housing-in options available) 307-332-5003 or www.cottagehouseoftails.com
 - Lander Valley Animal Hospital (boarding only) 307-332-3975
- No firearms. The possession or use of firearms or weapons of any type are prohibited on Sinks Canyon Center property, including the housing. Students traveling with firearms or weapons should make independent arrangements to temporarily store weapons off-site.

TRAVEL

🕒 Please inform us of your travel plans on the return portion of your statement.

Lander is located in west central Wyoming approximately 24 miles south west of Riverton, bordering Sinks Canyon State Park and the Shoshone National Forest.

Lander is accessible by **plane** via the Riverton Airport (www.flyriverton.com) from DIA (Denver International Airport) in Denver. **Shuttle service** is subject to availability from Wind River Transit Authority: 1-800-439-7118 or www.wrtabuslines.com. From Riverton to Sinks Canyon Center in Lander via the Wind River Transit shuttle takes approximately 1 hour and requires at least 24-hour notice. **Please note** that WRTA is not currently running a shuttle from Riverton to Lander for the late flight (~10:30pm arrival into Riverton). Please plan your flight arrival time accordingly. There is no public transportation or taxi service from Lander to the course site other than the Wind River Transit shuttle.

For those **driving**, we suggest that you check the Wyoming Department of Transportation road report at www.wyoroad.info/highway/text_road.html or call 1-888-996-7623.

The course is being taught at the Central Wyoming College (CWC) -- Sinks Canyon Center (SCC). The Sinks Canyon Center is located approximately six miles from downtown Lander. From Main Street, travel south on 5th Street approx. 3/4 miles to Fremont Street. Turn right (west) at the park and continue on for another 1 mile, and then Fremont turns to the left and becomes Sinks Canyon Road. Follow Sinks Canyon Road for 3.9 miles and look for a large wooden sign reading “Sinks Canyon Center” on the left side of the road. It is also marked with a green street sign that reads “Field Station”. Turn left, and left again at the fork in the dirt road. Follow the driveway to the SCC. (See enclosed map for travel to Sinks Canyon Center.)

LODGING & MEALS

Lodging: Sinks Canyon Center is the site for the class, meals and lodging during the WEMT course. Plan to arrive at SCC after 1:00pm on Sunday September 19, 2010. A group dinner is provided for all participants at 6:00pm on the evening of Sunday September 19, 2010. Checkout is at 2:00pm Friday October 15, 2010.

At 7:00pm on the Sunday prior to course start, directly following the evening meal a representative from facilities management at the Sinks Canyon Center will provide an orientation for WEMT students to assist with check in and introduce them to the Sinks Canyon Center staff, facilities, policies and procedures. All students need to arrive in time to attend this orientation on Sunday evening before the course starts.

Housing is small cabins, 4-5 per cabin with a separate bathhouse. Linens and towels are not provided. Please bring twin size sheets and blanket or a sleeping bag, pillow and towel. If you are a cold sleeper, consider bringing an extra blanket. You will need to bring any/all personal items with you. Laundry facilities are not available on site, but laundromats are available in Lander, six miles away. Private rooms are not available. WMI WEMT courses represent a community living experience; this translates to community stewardship of the facility. Students participate regularly in facility clean-ups, including kitchen, bathroom, shower-house and bunkroom cleaning.

Please be advised that the WEMT course is a no-alcohol, no-drugs course. No consumption or storage of alcohol is allowed on the site throughout the course. Students who violate the no-alcohol, no-drugs policy will be expelled with no refunds awarded.

Meal Plan: The meal plan includes three bountiful, healthy meals per day served buffet style, Monday through Friday. Vegetarian options are available with each meal. Please notify us if you prefer vegetarian when returning your statement. **Unfortunately, we cannot accommodate a vegan diet or individual special dietary needs (i.e. lactose intolerant, wheat allergies or other generalized food allergies).** If you require additional food, please be prepared to supplement with your own supplies. Meals will not be served on the weekends; however there are counter-top kitchen appliances in the dining hall for your use. The appliances available to you for weekend meal preparation include a refrigerator, microwave, toasters and a toaster oven, coffee and teapots, dishware, and a sink. On the days meals are not provided, grocery stores and restaurants are available in Lander.

PLEASE NOTE: As part of the day-to-day operation of this course, you will be assigned to a kitchen clean up crew one day a week for the three meals served on that day. Responsibilities will include assisting with dishwashing and clean up of the dining area. Overall time investment will be about one hour per day. The kitchen staff will brief you on the particulars of these tasks at the beginning of the course.

MAIL, TELEPHONE, INTERNET, LAUNDRY

Mail:

During the course, mail may be sent to WEMT students at the following address. Please stop the forwarding of your mail **prior to** the end of the course.

**WMI – Wilderness EMT Student, Student Name
Sinks Canyon Center, 50 Field Station Road, Lander, WY 82520**

Phones & Internet:

Phone messages can be left for you at the WMI office to be delivered to you periodically throughout the week with the mail by calling the office at 866-831-9001. You will not be directly reachable by phone at Sinks Canyon Center. People attempting to reach you will need to leave a message at the WMI office. Outgoing calls will require a phone card, as the phone will only process local calls, 800 numbers, and calls made using a phone card. Cell phone coverage is minimal at the Sinks Canyon Center.

Sinks Canyon Center has limited wireless internet service for students traveling with laptops. WMI provides computer terminals with internet access for student use. There are also resources for internet access in Lander at Main Street Books and Folklore Coffeehouse (both near the intersection of 3rd St. and Main St.) and the Lander Public Library (Amoretti St. and 2nd St.).

Laundry:

There are a few laundromats in town. One good option is American Dry Cleaners on the corner of 5th St. and Lincoln St. at 175 N. 5th Street. Their phone number is (307) 332-5454.

RECREATION & SUPPLIES

Lander lies at the foothills of the Wind River Mountain range, bordering the Shoshone National Forest. Opportunities for biking, rock climbing, hiking, running, camping and fishing abound through the summer months with hiking, cross country skiing and snowshoeing as the predominant activities in the winter months. Famous for the mysterious Sinks and Rise and its spectacular geology, Sinks Canyon is the home to a myriad of wildlife, birds and plants. Sinks Canyon is named so because the Middle Fork of the Popo Agie, a rushing mountain river, flows out of the Wind River Mountains and through the Canyon. Halfway down the canyon the river abruptly turns into a large limestone cavern, and the crashing water "sinks" into fissures and cracks at the back of the cave. The river runs underground for 1/4 mile until it emerges down canyon in a large calm pool called "The Rise" and then continues its course into the valley below. Where the water goes while it is underground is unknown. There are banks, grocery stores, sporting goods stores and other shopping and recreational opportunities in Lander and the surrounding area.

More information about Lander, Wyoming can be found at the following websites:

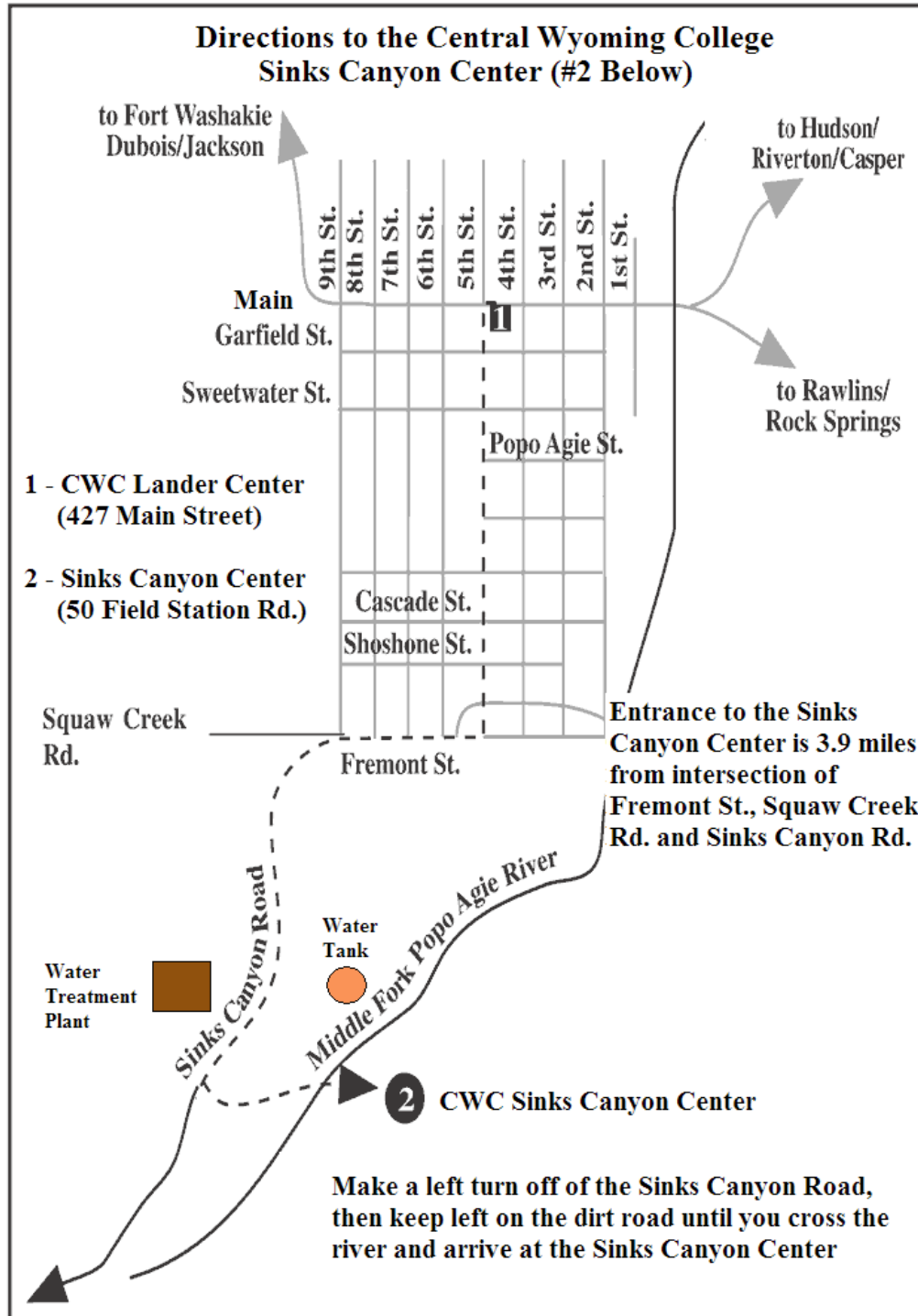
City of Lander Website: www.landerwyoming.org
Lander Chamber of Commerce: www.landerchamber.org

*WMI of NOLS * 284 Lincoln St. * Lander, WY 82520 * ph 866-831-9001 * fax (307) 335-2355 * www.nols.edu/wmi*

Directions to the Central Wyoming College

SINKS CANYON CENTER

Referred to on this map as (2) CWC Lander Field Station



<http://www.cwc.edu/Community-and-Friends/Sinks-Canyon-Center/Directions.htm>

WYOMING CPR RESOURCE SHEET

Healthcare Provider/ Professional Rescuer CPR is a prerequisite to the WEMT course. Healthcare Provider or Professional Rescuer CPR certification must be current through the duration of the WEMT course. Students arriving at the course without a current Healthcare Provider or Professional Rescuer CPR card current through the duration of the course will be dismissed from the course without refunds awarded.

Acceptable certifications include:

Certification

Healthcare Provider
CPR for Professional Rescuer
Basic Life Support for Professionals
CPR for Medical Professionals
Professional Rescuer CPR

Provider

American Heart Association
American Red Cross
EMP America/ Medic First Aid
HeartSmart Inc.
National Safety Council – Green Cross

Unacceptable cards include but are not limited to: Heartsaver or Heartsaver Plus CPR, Infant and Child CPR, Daycare or Babysitter CPR, Community CPR, Adult CPR.

In order to meet this pre-requisite, start to investigate options immediately. Contact your local American Heart Association Chapter, American Red Cross Chapter, or National Safety Council Chapter.

All agencies offer the healthcare provider or professional level CPR courses (8 – 12 hours). **Acceptable CPR courses should include the following components: Adult, Child & Infant CPR, Foreign Body Airway Obstruction, AED, Bag Valve Mask, and Testing (written and practical).**

Look immediately at the following web site for a listing of CPR Training Centers in your area www.cpr-ecc.org or call the AHA at 877-AHA-4CPR. Please keep in mind that one Training Center may oversee CPR programming throughout a vast regional area even crossing state lines. When inquiring to the Training Center ask about CPR courses in your local area taught either by an individual or at a local facility. Additional resources might include: your local hospital - emergency department or staff training department, health clinic, fire/ rescue department, search and rescue team, community college, community center, day care organization.

**WILDERNESS MEDICINE INSTITUTE
STUDENTS POLICIES & PROCEDURES
WILDERNESS AND EMT-BASIC
WYOMING FACILITY**

Students enrolling in an EMT-Basic course must understand, meet, and complete certain requirements for successful completion of the course:

ATTENDANCE: All students are required to attend all class sessions and all field exercises. No more than 16 hours of excused absence may be missed from the course material. Review of materials/exams missed is the responsibility of the student. Absence, which are either unexcused or exceed 16 hours of excused absence, is grounds for dismissal from the course with no refunds of tuition or course costs.

COURSE COMPLETION: EMT-B students must successfully complete all of the criteria of EMT course completion in order to be eligible to take the State of Wyoming practical exam and the National Registry written exam. The EMT-B student must demonstrate proficiency in the following areas:

Didactic:

- ◆ Quizzes and Exams will be administered throughout the course.
- ◆ Minimum academic requirement for successful course completion is 80% cumulative on all of the above quizzes and exams.
- ◆ Students who do not have a cumulative score of 80% will not have successfully fulfilled course completion criteria.

Skills:

- ◆ Hands-on skills check-offs will occur at various times during the course (skills sheets are provided for student practices). It is the student's responsibility to assure all final skills check-offs have been done in order to satisfy course completion requirements. Students must demonstrate adequate proficiency in all required skills.
- ◆ Students who have not obtained final skills check-offs will not have successfully fulfilled course completion criteria.

Clinical Rotation:

- ◆ Students are required to complete course-approved emergency medicine clinical requirements. Multiple shifts will be required to accommodate state requirements.
- ◆ Documentation of clinical experience must be provided by each student, to include: the Clinical Verification Form and State EMS-mandated patient reports.
- ◆ Students who have not successfully fulfilled the clinical requirements will not have successfully fulfilled course completion criteria.

Self Withdrawal:

- ◆ Any student choosing to withdraw from the course prior to course completion accepts that no refunds of tuition will be awarded.

CONDUCT:

Professional conduct is required of all EMT students at all times.

As an EMT-B, you will often be the first healthcare professional to assess and treat the patient. You will be required to work with a variety of other healthcare professionals in both pre-hospital and hospital settings. Part of your training is learning to interact with both patients and other healthcare providers in a professional manner. As an EMT-B student, you will be expected:

- ◆ To make sure that patient care is given a high priority, but not at the risk of your own safety, or the safety of others.
- ◆ To participate fully in all aspects of the course. This includes classroom lectures, practical sessions, scenario-based exercises, and facility and classroom clean-ups.
- ◆ To adhere to the rules and regulations of the program and facilities:
- ◆ No storage or consumption of alcohol or drugs in or near the lodging or classroom facilities. No use of alcohol within 12 hours of a course related activity.

- ◆ No smoking in the lodging or classroom facility.
- ◆ Quiet hours respected after 10:00pm and before 7:00am in the lodging facility.
- ◆ Respectful use and maintenance of all WMI equipment provided.
- ◆ To maintain a professional appearance and manner at all times. This includes maintaining good personal hygiene throughout the course and at clinical rotations, wearing appropriate clothing for classroom and clinical situations, and keeping hair and beards clean and neatly contained.
- ◆ To treat patients (both real and simulated), instructors, co-workers and other students with respect.
- ◆ To maintain patient confidentiality when discussing the particulars of patient interactions during clinical rotations.
- ◆ To demonstrate commitment to obtaining the knowledge and skills required to successfully complete the course.

- ◆ Any off-site conduct that affects a student's performance at a course related activity may be grounds for immediate dismissal.

- ◆ Any conduct deemed unprofessional by the instructional staff will result in immediate dismissal from the course with no refunds of tuition awarded.

PROBLEM RESOLUTION:

Any questions, problems, or unresolved issues should initially be taken up with the EMT Instructor/Coordinator. If not resolved they may be taken up with the Program Director.

COURSE RECORDS:

Course files and records are confidential and not available to anyone outside of the course staff, WMI administration, the student, and representatives of the State Health Dept. EMS Division (for review and verification of compliance with EMS rules) and the National Registry of EMTs. Course files and records will be kept in the WMI office and will consist of: Student files (Registration forms, Risk and Release Forms, CPR skills sheets and test results, exam scores, skills check-off sheets, practical exam skills sheets, signed Policies and Procedures Forms, signed Functional Position Descriptions, Remediation Forms, additional State-Mandated forms as directed): Course files (Course Rosters, Fee rosters, attendance rosters, exam masters with keys, lesson Plans)

My signature here attests that I have read and understand the preceding Policies and Procedures statement and that I agree to abide by such.

Student Signature

Date

Print Name: _____

FUNCTIONAL POSITION DESCRIPTION WYOMING SYSTEMS EMS FOR EMT-BASICS

QUALIFICATIONS

Each candidate must successfully complete the Wyoming Office of Emergency Medical Services/Injury Control approved training curriculum and achieve a passing score on practical and written certification examinations.

The candidate must be at least eighteen (18) years of age when applying for EMT certification, or by the conclusion of the Wyoming EMS/IC approved training program.

The candidate must possess the ability to communicate verbally and via telephone and radio equipment.

The candidate must possess the ability to interpret written and oral instructions; must possess the ability to use good judgment and remain calm in high-stress situations; must possess the ability to be unaffected by loud noises and flashing lights; must possess the ability to function efficiently throughout the entire work shift without interruption.

The candidate must possess the ability to calculate weight and volume ratios; possess the ability to read English language manuals and road maps; accurately discern street signs and address numbers.

The candidate must possess the ability to interview patients, family members and bystanders; possess the ability to document, in writing, all relevant information in prescribed format in light of legal ramifications of such; possess the ability to converse in English with coworkers and hospital staff as to the status of patients.

The candidate must possess good manual dexterity with the ability to perform all tasks related to the delivery of the highest quality of patient care, must possess the ability to bend, stoop and crawl on uneven terrain; possess the ability to withstand varied environmental conditions such as extreme heat, cold and moisture; and must possess the ability to work in low light and confined spaces.

COMPETENCY AREAS - EMT BASIC

The candidate must demonstrate competency assessing a patient, handle emergencies utilizing Basic Life Support equipment, possess the ability to perform CPR, control hemorrhage, provide non-invasive treatment for inadequate tissue perfusion, splinting and spinal immobilization, use of a semi-automatic defibrillator, possess the ability to administer self-assisted medications, manage environmental emergencies, and emergency childbirth.

Description of Tasks

Receive call from dispatcher, responds verbally to emergency calls, read maps, may drive vehicle to emergency site, uses most expeditious route, and observes traffic ordinances and regulations.

Determines nature and extent of illness or injury, takes pulse, blood pressure, visually observes changes in skin color, makes determination regarding patient status, establishes priority for emergency care, renders appropriate emergency care (based on competency level), may administer intravenous drugs or fluid replacement if certified and as directed by medical control. May use equipment (based on competency level and certification) such as, but not limited to, defibrillator, electrocardiograph, perform endotracheal intubation to open airways and ventilate patient, applies, inflates pneumatic anti-shock garment as per protocol, and administers medications as authorized.

Assists in lifting, carrying and transporting patient to ambulance and on to a medical facility. Reassures patients and bystanders, avoids mishandling patient(s) and undo haste, searches for medical identification emblem to aid in care. Extricates patient(s) from entrapment, assesses extent of injury, uses prescribed techniques and appliances, radios dispatcher for additional assistance or services, provides light rescue service, provide additional emergency care following established protocols.

Complies with regulations in handling deceased, notifies authorities, arranges for protection of property and evidence at scene. Determines appropriate facility to which patient will be transported, reports nature and extent of injuries or

illness to that facility, asks for direction from medical control or emergency department. Identifies diagnostic signs that require communication with medical facility.

Assists in removing patient(s) from ambulance and into emergency facility. Reports verbally and in writing observations about and care of patient at the scene and en route to medical facility, provide assistance to emergency staff as required.

Replaces supplies, send used supplies for sterilization or appropriate disposal, checks all equipment for future readiness, maintains emergency vehicle in operable condition, ensures vehicle cleanliness and orderliness of equipment and supplies, decontaminates vehicle interior, determines vehicle readiness by checking all oil, gas, water in battery and radiator, and tire pressure, and maintains familiarity with all specialized equipment.

CERTIFICATION OF ELIGIBILITY

Each student and/or candidate for Wyoming EMS certification must sign one (1) of the two (2) following statements:

I have read and understand the Functional Job Description of an EMT. I have no conditions which would preclude me from safely and effectively performing all the functions of the level of EMT for which I am seeking National Registry or Wyoming State EMS Certification.

Candidate Name (Please print)

Signature

Date

OR

REQUEST FOR TESTING ACCOMMODATION

I have read and understand the Functional Job Description of an EMT. I will be submitting a request for an accommodation for the National Registry of EMT Exam. Students with documented learning disabilities who have been granted accommodations for written testing in the past will need to submit documentation **immediately** in order to secure accommodations for their computer based NREMT written exam.

Please go to the NREMT website and follow the checklist for applying for accommodations:

http://www.nremt.org/about/policy_accommodations.asp.

Please also notify WMI that you are seeking accommodations: 866-831-9001 or wmi_registrar@nols.edu.

I understand that if I am enrolled in a training course, I must directly submit my request to the National Registry of EMTs notify the Wilderness Medicine Institute of NOLS no later than six (6) weeks prior to the course.

Candidate Name (please print)

Signature

Date